



Midwest Users Group Meeting

June 19-20, 2017

Sheraton Overland Park Hotel
6100 College Boulevard
Overland Park, Kansas

OVERVIEW

Keeping employees appropriately trained and their skills and competencies up to date are constant challenges for hospitals and health care providers. Add the expenses associated with developing curriculum and the difficulty of scheduling and it's easy to understand why health care providers are looking for alternatives to traditional training. The objective of this meeting is to address the needs and concerns of all levels of *careLearning* users and answer questions for potential users. It will provide a forum for local users in Missouri, Kansas, Iowa and Nebraska to exchange information about *careLearning* and *careSkills*, and share experiences.

careLearning (carelearning.com) is an Internet-based education management solution. Its sole purpose is to develop and deliver a range of just-in-time training and education for health care providers with the ability to manage and track employee, physician and non-employee records. *careLearning* is a non-profit organization operated by more than 40 state hospital associations including the Missouri Hospital Association, Kansas Hospital Association, Iowa Hospital Association, Nebraska Hospital Association and American Hospital Association.

Hospitals that are not currently using *careLearning* and would like to learn more about *careLearning* products and/or e-learning in general are welcome to attend.

USERS GROUP FACILITATORS

Jennifer Findley
VP, Education & Special Projects
Kansas Hospital Association

Jon Borton, VP, NHA Services, Inc.
Nebraska Hospital Association

Meredith Kenyon
VP, Workforce & Education
Missouri Hospital Association

Joah Hogan
Director, Education Services
Iowa Hospital Association

ABOUT THE PRESENTERS

Peggy Engelkemier, RN, MHA, has served as the Director of Workforce Development Solutions at *careLearning* for the past 11 years. Peggy has combined her experience and expertise as an educator and leader in a hospital environment to oversee course content, *careSkills* and all customer support.

Nick Oldaker is a seven-year member of the *careLearning* team, serving as the Director of Development and Information Technology. With a master's degree in management and information systems, he applies a wealth of knowledge and understanding of technology to the talent management world.

AGENDA

June 19, 2017

9:00 a.m.	Pre-session registration for new user training
9:30 a.m.	Pre-session <i>careLearning</i> 101 - (New User Training) <i>careSkills</i> User Group Meeting
12:00 p.m.	Lunch for pre-session registrants only

12:30 p.m.	Registration
1:00 p.m.	Welcome / Introductions
1:30 p.m.	Product Training / Walkthrough <ul style="list-style-type: none">• Administrative Management System (AMS)• Growing Staff Participation in Education
2:30 p.m.	Break
3:00 p.m.	Product Training / Walkthrough <ul style="list-style-type: none">• Orientation Opportunities• Update on Web-Based AMS
4:30 p.m.	Dismissal

June 20, 2017

8:30 a.m.	Everything Courses! <ul style="list-style-type: none">• Meeting Compliance with <i>careLearning</i> Courses• Finding Courses from Industry Leaders• Obtaining Education from a Third Party• Creating Effective & Engaging Online Courses
10:15 a.m.	Break
10:30 a.m.	Managing Performance Evaluations & Competency Assessments Online <ul style="list-style-type: none">• Creating Development Plans & Setting Expectations• Educating for Better Outcomes
11:00 a.m.	Passport Program: The Journey to Success (Clinical Rotation Orientation)
11:30 a.m.	Peer Sharing
12:00 p.m.	Dismissal

HOTEL INFORMATION

The *careLearning* Midwest Users Group Meeting will be held at Sheraton Overland Park Hotel & Conference Center, 6100 College Boulevard in Overland Park, Kansas.

A block of rooms with the rate of \$141 single/double plus tax per night for June 18 and 19 has been made. Please call (866) 837-4214. **To receive the group discounted rate, you must mention you are with the Kansas Hospital Association *careLearning* meeting.** Reservation cut off date is 5:00 p.m. on May 26, 2017.

Contact Jon Borton at (402) 742-8147 or jborton@nebraskahospitals.org if you have any questions.

REGISTRATION

Registration fee is \$125 and includes meeting materials and refreshments.

Register online at <http://tinyurl.com/careLearning-KC-Meeting>