# design plan for small tests of change

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| Initiative:  | Intervention: |
| Smallest Unit of Change: | Scope: | Total # of Staff Impacted: |
| Planned Testing Timeframe: | Est. # of Staff in Testing: |

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|  | **Test Description** | **Test Plan** | **Testers** | **Lesson(s) Learned** | **Decision** | **Adaptation** |
| **1** |  |  |  |  | [ ]  **Adapt**[ ]  **Adopt**[ ]  **Abandon** |  |
| **2** |  |  |  |  | [ ]  **Adapt**[ ]  **Adopt**[ ]  **Abandon** |  |
| **3** |  |  |  |  | [ ]  **Adapt**[ ]  **Adopt**[ ]  **Abandon** |  |
| **4** |  |  |  |  | [ ]  **Adapt**[ ]  **Adopt**[ ]  **Abandon** |  |
| **5** |  |  |  |  | [ ]  **Adapt**[ ]  **Adopt**[ ]  **Abandon** |  |
| **6** |  |  |  |  | [ ]  **Adapt**[ ]  **Adopt**[ ]  **Abandon** |  |
|  | **Test Description** | **Test Plan** | **Testers** | **Lesson(s) Learned** | **Decision** | **Adaptation** |
| **7** |  |  |  |  | [ ]  **Adapt**[ ]  **Adopt**[ ]  **Abandon** |  |
| **8** |  |  |  |  | [ ]  **Adapt**[ ]  **Adopt**[ ]  **Abandon** |  |
| **9** |  |  |  |  | [ ]  **Adapt**[ ]  **Adopt**[ ]  **Abandon** |  |
| **10** |  |  |  |  | [ ]  **Adapt**[ ]  **Adopt**[ ]  **Abandon** |  |
| **11** |  |  |  |  | [ ]  **Adapt**[ ]  **Adopt**[ ]  **Abandon** |  |
| **12** |  |  |  |  | [ ]  **Adapt**[ ]  **Adopt**[ ]  **Abandon** |  |

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| **Operational Transition Plan:** | **Start Date:** |
| Owner(s) of New Process: | Accountable Leader: |
| Process Measure(s) to Monitor: | Oversight Group: |
| Method of Data Collection: | Frequency of Data Collection: |
| Value to Trigger Process Review: |