

Midwest Users Group Meeting

July 23-24, 2018

Hilton Garden Inn
5800 College Blvd.
Overland Park, KS

OVERVIEW

Keeping employees appropriately trained and their skills and competencies up to date are constant challenges for health care organizations and health care providers. Add the expenses associated with developing curriculum and the difficulty of scheduling and it's easy to understand why health care providers are looking for alternatives to traditional training. The objective of this meeting is to address the needs and concerns of all levels of *careLearning* users and answer questions for potential users. It will provide a forum for local users in Missouri, Kansas and Nebraska to exchange information about *careLearning* and *careSkills*, and share experiences.

careLearning (carelearning.com) is an Internet-based education management solution. Its sole purpose is to develop and deliver a range of just-in-time training and education for health care providers with the ability to manage and track employee, physician and non-employee records. *careLearning* is a non-profit organization operated by more than 40 state hospital associations including the Missouri Hospital Association, Kansas Hospital Association, Nebraska Hospital Association and American Hospital Association.

USERS GROUP FACILITATORS

Jennifer Findley
Vice President, Education & Special Projects
Kansas Hospital Association

Jon Borton
Vice President, NHA Services, Inc.
Nebraska Hospital Association

Daphney Partridge
Vice President of Education
Missouri Hospital Association

ABOUT THE PRESENTERS

Peggy Engelkemier, RN, MHA, has served as the Director of Workforce Development Solutions at *careLearning* for the past 12 years. Peggy has combined her experience and expertise as an educator and leader in a health care organizations environment to oversee course content, *careSkills* and all customer support.

Nick Oldaker is an eight-year member of the *careLearning* team, serving as the Director of Development and Information Technology. With a master's degree in management and information systems, he applies a wealth of knowledge and understanding of technology to the talent management world.

Koby Lee, Ph.D., serves as the Director of Client Success Strategies. Koby joined the *careLearning* team last year and brings an extensive background in adult education in health care and academic settings along with a decade of *careLearning* and *careSkills* end user experience.

AGENDA

July 23, 2018

- 12:30 p.m. **Pre-session registration**
- 1:00 p.m. **Pre-session options:**
- A. *careLearning* New User Basic Training
 - B. *careSkills* User Group Meeting
- 4:00 p.m. Dismissal

July 24, 2018

- 8:00 a.m. Registration
- 8:30 a.m. **Welcome/Introductions/Celebrations**
- 9:00 a.m. **Product Training – Administrative Management System (AMS)**
- Employee Update, Courses, Events, TrackIt, etc.
- 10:30 a.m. Break
- 10:45 am **Product Training – eRegistrar**
- Growing Manager & Employee Ownership of Education
- 12:00 p.m. Lunch
- 12:30 p.m. **Course Options & Opportunities**
- Compliance Through *careLearning* Courses
 - Using Courses from Other Industry Leaders in the LMS
- 1:00 p.m. **Product Training – Course Center**
- Create Effective & Engaging Online Courses
- 2:30 p.m. Break
- 2:45 p.m. **Managing Performance Evaluations & Competency Assessments Online**
- Planning, Coaching & Evaluating
 - Setting Expectations, Identifying Skill Gaps, & Building Success
- 3:00 p.m. **Passport Program: The Journey to Success (Clinical Rotation Orientation)**
- 3:30 p.m. **Peer Sharing**
- 4:00 p.m. Dismissal

HOTEL INFORMATION

The *careLearning* Midwest Users Group Meeting will be held at Hilton Garden Inn, 5800 College Blvd. in Overland Park, Kansas.

A block of rooms with the rate of \$129 single/double plus tax per night for July 23 has been made. Please call (913) 345-2661. **To receive the group discounted rate, you must mention you are with the Kansas Hospital Association *careLearning* meeting.** Reservation cut off date is June 22, 2018.

Contact Jon Borton, VP, NHA Services, at the Nebraska Hospital Association, at (402-742-8147) or email jborton@nebraskahospitals.org if you have any questions.

REGISTRATION

Registration fee is \$125 and includes meeting materials and refreshments.

careLearning Users Goup Meeting REGISTRATION FORM

To register for the *careLearning* Midwest Users Group Meeting on July 23-24, 2018, complete the form below and send to Jon Borton, vice president, NHA Services, Nebraska Hospital Association, P.O. Box 82653, Lincoln, NE 68501-2653 or fax to (402) 742-8191.

Name _____

Title _____

Organization _____

Address, City, State, ZIP _____

Phone _____

E-mail _____

METHOD OF PAYMENT

Registration fee is \$125 and includes meeting materials and refreshments.

Check enclosed (payable to NHA Foundation)

MasterCard Visa Discover

Card Number _____

Amount Authorized _____

Expiration Date _____

Name on Card _____

Cardholder's Address _____

Signature _____